

Position/Job Description: Bus Driver

About the position: Playford College provides transportation for students to and from school, ensuring a safe and reliable journey every day. We are currently seeking a dependable and responsible Bus Driver to join our team. In this role, you will be responsible for transporting students safely and punctually while maintaining a friendly and professional environment. This position is great for someone looking for 20 hours of consistent work a week!

Days Required: Monday – Friday (excluding public holidays, pupil free days and school holidays).

Hours Required: 7am – 9am and 3pm – 5pm each weekday (20 hours per week) plus extra hours for College events/excursions

Contract Type: Casual Contract

Hourly Rate: \$35.17 per hour + Super.

Required Licences and Checks:

- Valid driver's license (LR, HR or MR) & Driver's accreditation
- Valid Working with Children Check (WWCC)
- Good driving history
- Willing to obtain a national police clearance, upon request

Desirable Characteristics:

- Responsible & reliable
- Safety-conscious & alert
- Patient & approachable
- Strong communicator
- Team player
- Experienced in working with children

Benefits of working at Playford College:

- Supportive environment
- Potential to move to a permanent/part-time contract



Application Closing Date:

Friday 28th March 2025

To apply please email your application and resume to **jobs@playfordcollege.sa.edu.au**.



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Application Declaration

(Teaching and General Staff positions)

This form must be attached to all applications and all areas must be completed.

Section A: Personal Details:

Title: _____ First Name: _____ Surname: _____

Email: _____ Preferred Telephone: _____

Address: _____

Suburb: _____ Post Code: _____

Australian Citizen: _____

Current DCSI or WWCC: _____ Ref # _____ Expiry: _____

Teacher Registration (if applicable): _____ Ref # _____ Expiry: _____

Mandatory Notification (RAN): _____ Provider: _____ Date completed: _____

First Aid: _____ Course name: _____ Date completed: _____

Section B: Position Details

Position applying for		
Application closing date		
Relevant Formal Qualifications (eg Dip Ed, B.Ed, Cert IV etc.)		
Current position held and years of service		
Notice period required		
Referees (Please provide at least 3 professional referees, including their name, company/school, position, contact number and relationship to you)		

Section C: Declaration

Please respond (Yes/No) to the below questions and sign the declaration at the end of this form:

Have you ever been investigated, charged, arrested or found guilty of any criminal offence? (Indicate 'no', where an expiation notice only was received)	
Have you ever received a written counselling or warning or been dismissed or resigned following allegations of improper or unprofessional conduct or unsatisfactory performance?	
Have you ever or are you currently the subject of an investigation or any other process relating to unsatisfactory performance or misconduct by you as an employee?	
Have you ever been the subject of allegations of misconduct by you of a sexual nature towards or in relation to a child (person under 18 years of age) or towards any other person to whom you were responsible for providing education or other service?	
Our process includes asking referees whether there are any child protection concerns in your regard. Do you foresee any problem arising from this process?	
(If applicable) Do you have any conditions on your SA Teachers Registration?	

Please note: if you answer 'Yes' to any of the above questions, you are required to provide comprehensive supporting details, including relevant documentation in order to be considered for employment. (Please attach as separate sheets)

If you chose not to answer one or more of the above questions, please indicate by ticking the box below that you wish to meet with the Deputy or Principal to discuss.

☐ I have opted not to answer one or more of the above questions and ask that a meeting be arranged between the Deputy and Principal and myself.

Please note: If you request a meeting you must submit your application at least one week prior to application closing date.

Declaration:

I understand that any false or misleading information I provide will result in me not being considered for employment or may result in the termination of my employment. I declare that I have answered the Employment Declaration Form truthfully.

Signed: _____

Date: _____



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Section D: Checklist (documents to be included in your application)

- Playford College Application Declaration (signed and dated) ☐
- Cover Letter / Application ☐
- Current Resume ☐
- Teachers Registration (if applicable) ☐